



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, NOVEMBER 9, 2010

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, November 9, 2010, at 1:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Dekker.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Fera.

2. Roll Call

Trustee	Present	Absent	Excused
John Belcastro	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Gary Crole	✓		
John Dekker	✓		
Frank Fera	✓		
Ed Nieuwesteeg	✓		
Tony Scalzi			✓
Student Trustees			
Shelby Levesque	✓		
Patrick Fowler			✓

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Rob Ciarlo**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; **Mark Lefebvre**, Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Belcastro

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of November 9, 2010, as amended to move Item C1 Policy Committee to follow Item C3 and table Item C2 - Niagara Catholic District School Board Saint Brother André Trip to Montreal to the November Board Meeting.

CARRIED

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Committee of the Whole Meeting of October 12, 2010**

Moved by Trustee Charbonneau

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of October 12, 2010, as presented.

CARRIED

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. **Revised Health & Physical Education Grades One to Eight Curriculum 2010**

Superintendent Baldasaro, welcomed Mike Sheahan, Student Achievement Department Consultant, who presented the report on the Revised Health & Physical Education Grades 1-8 Curriculum 2010. The revised health and physical education curriculum aligns with other existing and newly released government policies and documents such as *Ontario's Equity and Inclusive Education Strategy* and the *Foundations for a Healthy School Framework*.

The Student Achievement Department has put in place a 'team' of Physical Literacy teachers who have completed intensive training and are part of the implementation strategy to assist teachers in the delivery of a vibrant Health & Physical Education curriculum.

Terri Pauco, Religion and Family Life Consultant, presented information on the Fully Alive Program which is intertwined with the new curriculum.

Trustee Nieuwesteeg arrived at the meeting at 1:25 p.m.

2. Policy Committee

2.1 Unapproved Minutes

Policy Committee Meeting – October 26, 2010

Moved by Trustee Burtnik

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of October 26, 2010, as presented.

CARRIED

2.2 Approval of Policies

2.2.1 Trustee Code of Conduct Policy (100.12)

Trustee Nieuwesteeg, representing Policy Committee Chairperson Tony Scalzi, presented the Trustee Code of Conduct. The Code of Conduct Policy was reviewed in detail by Trustee Nieuwesteeg.

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Trustee Code of Conduct Policy (100.12), as presented.

CARRIED

2.2.2 Employee Workplace Violence Policy (201.11)

Frank Iannantuono, Superintendent of Education, presented the Employee Workplace Violence Policy.

Moved by Trustee Crole

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Employee Workplace Violence Policy (201.11), as presented.

CARRIED

2.2.3 Equity & Inclusive Education Policy (200.16)

Yolanda Baldasaro, Superintendent of Education, and Jackie Watson, Consultant: Equity, Diversity and Community Relations, presented the Equity Inclusive Education Policy.

Chairperson Burtnik will pass on a few grammatical amendments to the agenda to Superintendent Baldasaro following the meeting.

Moved by Trustee Burtnik

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Equity & Inclusive Education Policy (200.16), as presented.

CARRIED

2.2.4 Religious Accommodation Policy (100.10.1)

Superintendent Baldasaro presented the Religious Accommodation Policy. Trustees asked questions for clarification.

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Religious Accommodation Policy (100.10.1), as presented.

CARRIED

2.3 Policy Development Update

Director Crocco presented the Policy Development Update.

**3. Board Improvement Plan for Student Achievement:
Increasing Student Success Through Continuous Improvement Planning**

Lee Ann Forsyth-Sells, Superintendent of Education, presented the Niagara Catholic District School Board Improvement Plan for Student Achievement: Increasing Student Success Through Continuous Improvement Planning 2010-2011. She informed Trustees that the Plan which incorporated Niagara Catholic District School Board's Mission Statement, Belief Statements, Graduate Expectations, Values, Strategic Directions, and Enabling Strategies was submitted to the Ministry of Education on October 12, 2010.

The Board Improvement Planning Team will continue to meet to review the progress of the "Four Pillars of Student Success" which include Literacy, Numeracy, Pathways, and Faith, Community, Culture and Caring, in order to prepare for the Ministry of Education Mid-Year Progress Update in January 2011.

4. Staff Development Department Professional Development Opportunities

Frank Iannantuono, Superintendent of Education, presented the report on the Staff Development Department Professional Development Opportunities for information.

**5. Attendance Area Review Committee for Notre Dame College
and Associated Elementary Schools Areas, and for the Port Robinson Area**

James Woods, Controller of Plant, presented the report Attendance Area Review Committee for Notre Dame College and Associated Elementary Schools Areas, and for the Port Robinson Area.

Moved by Trustee Belcastro

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board that an Ad Hoc Attendance Area Review Committee be formed following the Inaugural Board Meeting on December 7, 2010, to review attendance boundaries for Notre Dame College and Associated Elementary Schools Areas, and for the Port Robinson Area, as per the Attendance Areas Policy (301.3), with a recommendation to the Board by February 22, 2011.

CARRIED

7. Preparation of Audited Financial Statements for the Year 2009-2010

Larry Reich, Superintendent of Business and Financial Services, presented a verbal report on the Preparation of Audited Financial Statements for the Year 2009-2010.

8. Financial Reports

8.1 Monthly Banking Transactions

Moved by Trustee Crole

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of October 2010, as presented.

CARRIED

8.2 Statement of Revenue and Expenditures

Moved by Trustee Belcastro

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at October 31, 2010, as presented.

CARRIED

9. Monthly Updates

9.1 Policy Development Update

Director Crocco presented the Policy Development Update.

9.2 Capital Projects Progress Report

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

9.3 Student Trustees' Update

Shelby Levesque, Student Trustee, gave a brief verbal update on the activities of the Student Senate.

9.4 Family of Schools Superintendents' Monthly Update

The Family of Schools Superintendents gave brief verbal reports highlighting the activities in their schools.

Superintendent Ciarlo

- Superintendent Ciarlo provided Trustees with School Newsletters which highlight the activities in their schools.

Superintendent Forsyth-Sells

- Father Hennepin Catholic Elementary School raised \$4,008.30 for the Holy Childhood Association with the support of students, staff and parents demonstrating the motto, "Children Helping Children".
- Saint Paul Catholic High School has started a Teen Bereavement Support Group to assist students who have experienced the loss of a parent. The Schools in Bloom Committee earned a Community and School Spirit Award at the Annual Niagara Falls Schools in Bloom ceremony.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – October 26, 2010

Director Crocco presented the Spotlight on Niagara Catholic – October 26, 2010 issue for Trustees' information.

1.2 Calendar of Events – November 2010

Director Crocco presented information on the Calendar of Events – November 2010.

1.3 Ministry of Education Trustee Orientation Seminar – Thursday, November 18, 2010 London

Director Crocco presented information on the Ministry of Education Trustee Orientation Seminar being held Thursday, November 18, 2010 in London.

1.4 Official Blessing & Opening – St. Joseph Catholic Elementary School (Grimsby) – Wednesday, November 24, 2010

Director Crocco presented information on the Official Blessing & Opening of St. Joseph Catholic Elementary School (Grimsby) being held Wednesday, November 24, 2010.

1.5 Niagara Catholic Trustee Orientation – Thursday, November 25, 2010 – Catholic Education Centre

Director Crocco presented information on the Niagara Catholic Trustee Orientation scheduled for Thursday, November 25, 2010 at the Catholic Education Centre.

1.6 Official Blessing & Opening – Our Lady of Fatima Catholic Elementary School (Grimsby) - Tuesday, November 30, 2010

Director Crocco presented information on the Official Blessing & Opening of Our Lady of Fatima Catholic Elementary School (Grimsby) being held Tuesday, November 30, 2010.

1.7 Inaugural Board Meeting/Committee of the Whole Meeting – Tuesday, December 7, 2010 – Saint Michael Catholic High School, Niagara Falls

Director Crocco presented information on the Inaugural Board Meeting/Committee of the Whole Meeting being held Tuesday, December 7, 2010 beginning at 6:00 p.m. at Saint Michael Catholic High School, Niagara Falls.

1.8 OCSTA Trustee Orientation Seminar – Friday, January 14-15, 2011 – Toronto

Director Crocco presented information on the OCSTA Trustee Orientation Seminar being held January 14-15, 2011 in Toronto. Trustees were asked to confirm their attendance with Sherry Morena.

1.9 Renaming of Blessed Brother Andre Chapel at Saint Paul Catholic High School

In accordance with Board procedures, Director Crocco presented information on the renaming of the Blessed Brother Andre Chapel at Saint Paul Catholic High School, to the Saint Brother Andre CSC Chapel..

1.10 Further Information

Director Crocco informed Trustees that a photograph of the current Board of Trustees will be taken prior to the Board Meeting at 6:45 p.m. on November 23, 2010.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

F. BUSINESS IN CAMERA

Moved by Trustee Belcastro

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 2:38 p.m. and reconvened at 2:50 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Charbonneau

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of November 9, 2010.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Burtnik

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on October 12, 2010, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on October 12, 2010, as presented.

CARRIED (Item F3)

Moved by Trustee Belcastro

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F4 of the In Camera Agenda.

CARRIED (Item F4)

H. ADJOURNMENT

Moved by Trustee

THAT the November 9, 2010 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 2:55 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **November 9, 2010.**

Approved on the **7th** day of **December 2010.**

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary-Treasurer